**Actions to stop doing**: The team should stop allowing daily scrum meetings because the meetings are less effective that way

**Actions to start doing:** The team should be more realistic with estimating work time, since tasks were consistently underestimated last sprint

**Actions to keep doing:** The team should continue meeting in person because we are more productive that way

**Work completed/not completed:** We got acquainted with Unity. We did not implement a simple art design and menu feature

**Work completion rate:** 1 user story completed. 30 work hours completed over 7 days

